

**SECRET**

ER 6-5868

11 January 1955

**MEMORANDUM FOR:** Director of Central Intelligence

**THROUGH:** Assistant Director for Personnel

**SUBJECT:** Supergrade Classification for the Position of Chief, Estimates Staff, Office of National Estimates

1. At my request the Office of Personnel has reviewed the position of the Chief, Estimates Staff, Office of National Estimates, with a view to classifying it as a GS-16 position. The Office of Personnel states that the responsibilities of the position warrant such a classification. The job description developed by the Office of Personnel in conjunction with ONE is attached.

2. It is requested that you approve the grade of the position Chief, Estimates Staff, Office of National Estimates, at GS-16.



ROBERT ANDRY, JR.  
Deputy Director/Intelligence

25X1

Encl.

ODDI/AVS/vcl

Distribution: O&I-addressee, 1-AD/P, 2-DDI, 1-AVS, 1-ER

CONCUR:

Assistant Director/Personnel

Date

25 YEAR  
RE-REVIEW

APPROVE:

# MISSING PAGE

**ORIGINAL DOCUMENT MISSING PAGE(S):**

Enclosure Missing